

Susan E. Wagner High School
Gary M. Giordano, Principal

Performing & Visual Arts Department

Paul Corn, Assistant Principal

**Spring 2016 Musical Production of Guys & Dolls
Parent/Student Participation Contract**

Production Staff:

Director- Diane Zerega
Musical Director/Conductor- Paul Corn
Vocal Directors- Keith Waage

Production Manager- Chet Cutick
Choreography- Christine Leonardi Kramer

If you cannot make a rehearsal for any reason, email us at Wagnerhighdrama@aol.com or call (718) 698-4200 x2841

PARTICIPANT RESPONSIBILITIES

Attendance

You are expected to attend EVERY rehearsal to which you are called. Please do not call us and ask permission to miss. If you must miss, let one of the Stage Managers and Mrs. Zerega know immediately. Contact another member of the cast for rehearsal notes. You will not be permitted to perform in sections of the show if you miss rehearsal for those sections.

On the signature page of this contract, there is a space for students to list any other after school obligations- team practices, SAT prep, drivers ed., etc.- and the days and hours of those activities. If your other obligations take you away from rehearsal an inordinate amount of time, you risk losing your role in the production.

Academics

This production is done to enhance your academic education. Therefore, you are expected to keep your grades up. If you don't think you can handle school work and production work please withdraw from the show by February 12, 2016. You may bring homework with you to rehearsal, but we expect your full attention when needed. We will have textbooks for all subjects available for your use.

Your daily class attendance will be checked on a constant basis as the rehearsals continue and through the production week itself. Students who are found to be cutting classes and/or failing them are subject to removal from the show. Students are to be aware that their report cards for January 2016 (final fall marking period) and March 2016 (first spring marking period) will be checked. Any student with failing grades is subject to removal from the production.

Scripts/Sheet Music

Performers who are given a music/lyrics/script are expected to bring it with them to EVERY rehearsal. As printed materials for this production are costly, only the performers who need full music will be given a set, and they will be responsible for a \$40 fee for their libretto if lost.

Cell Phones, Electronics & Other Distractions

Participants are expected to refrain from using electronic devices during rehearsal. If we hear it, or are in any way distracted by it, we will hold it until the end of rehearsal.

Conduct

At its core, the Wagner Theatre Department is about building people. We view productions as a vehicle for young performers to learn about teamwork, work ethic, commitment and personal growth. As such, we're working to create an environment that builds the group up, all while working to create the best show we can. We expect our performers to do the same; working in everything they do and say to build up, not tear down, what we're seeking to create. Therefore, we expect participants to conduct themselves as follows whenever gathered for a rehearsal, performance or any Wagner High Theatre sponsored outing:

Participants will not do anything that MAY cause themselves or someone else harm.

Participants may not run around, horse around, climb, jump from or onto the stage, sit/stand on tables or deface property.

Participants are to remain in the activity space only. No one should wander about the school or leave the building. Those who need to use the restroom or get a drink of water need to first obtain permission from an adult supervisor.

Participants will not misuse, deface, steal, or destroy school, theatre or personal property.

Participants will treat others with respect. This includes refraining from gossip, spreading rumors or intentionally excluding others from the group, including through the use of social media.

Participants are expected to refrain from swearing or engaging in unhealthy or unhelpful conversation/behavior- If you wouldn't say or do it in front of your parents, please do not do it here.

Participants will clean up all food, drink and trash before the end of every rehearsal.

When you are not rehearsing, you are expected to wait patiently and QUIETLY, please do not be a distraction. You are not to leave the rehearsal area or go wandering. Be available and ready to work at all times.

GROUND FOR DISMISSAL

If a cast member is caught outside of the building at any time during rehearsal without explicit permission of a teacher, that student puts themselves at risk for being removed from the cast or crew of the production.

Any behavior considered disrespectful towards any staff member will be cause for dismissal, and possible other disciplinary actions such as suspension.

Parental notification will be made immediately regarding student removal from the production.

Any students removed from the production for any reason, will not receive a refund of any monies paid to the production.

PARENT / ADULT PARTICIPANT EXPECTATIONS

Communication

We request that you contact us via email (wagnerhighdrama@aol.com or boxoffice@wagnerhightheater.org) with your questions and concerns. This allows us to more fully answer questions about costumes, schedules, volunteering, etc. If you must speak with us in person, please wait until the end of rehearsal so that we may begin rehearsal on time. wagnerhighdrama@aol.com

Contact the Stage Managers at wagnerhighdrama@aol.com for cast issues such as rehearsal schedule and notes (including music and choreography), absences, etc.

Fee/Withdrawal [READ CAREFULLY, THIS IS A NEW PROCESS]

The \$30, non-refundable, participation fee is due to Wagner High by February 5, 2016. It is to be paid online at wagnerhigh.net. (Click on Falcon Store/Online Payment link on the home page.) Print out your receipt and bring that along with the last page of the contract, signed, to Mr Cutick.

This fee will include one Legally Blonde show t-shirt as well as cover the costs of your costumes. If there is problem in affording the fee, please email us at boxoffice@wagnerhightheater.org or call and we will be happy to work with any family concerned about this fee.

If you do not have a credit or debit card available to pay online, please see Mr Cutick for further instructions.

Volunteer Hours

Families are asked to contribute any time that they might have available to the logistics/ preparation/ aspects of the production. We appreciate your help and are always looking for assistance in areas such as set building, set painting, working backstage during tech week & performances, staffing concession stands, and advertising.

Post-Production and Striking the Set

Any parent/family member that is available to assist in deconstructing the set, organizing/ storing props, and/or general clean up during the week of April 11th for a few hours between 3:00 & 9:00 PM would be greatly appreciated.

Supervision/Permission/Photo and Video Release

Cast and crew members will be asked to sign themselves in and out at each rehearsal in the stage manager's log book. ALL cast members MUST have a signed permission and photo/video release form on file. We expect to advertise and be interviewed by more than one public agency/ news outlet and must have this paperwork on file.

Food/Drink

When eating/ drinking in the rehearsal space, all garbage must be thrown away immediately. This will avoid an unsafe work environment and extra clean up at the end of rehearsal.

REHEARSALS

Dress

Wear clothes and shoes appropriate for rehearsals especially choreography sessions. Clothes should be comfortable and suitable for extensive movement. Shoes must be sturdy, flexible and safe for dancing. We recommend wearing jazz shoes or flexible tennis shoes. We will not permit performers to dance in platform shoes, flip flops or heels. Performers must wear shoes at all times, dancing in socks or bare feet is prohibited. Stage crew personnel are strongly advised to wear leather work gloves to avoid cuts and splinters from building and handling scenery.

TECH WEEK/DRESS REHEARSALS

Attendance

Performers are required to attend EVERY dress rehearsal, as dress rehearsals are a vital part of preparation for performances. It is a time to familiarize oneself with the stage space (full of set pieces, backdrops and tables full of props), and to practice parts with the full cast. We use these rehearsals to work out many problem areas, choreography glitches, and spacing on the actual stage.

Performers need to be in full costume, shoes, hair & make up for every dress rehearsal. This is not only important for the production staff to have a realistic sense of the overall effect of the show, but also for performers to have time to practice in costume. Costume changes during a show can be swift, and costumes themselves can present unusual issues for choreography, comfort, etc. Working out these problems during dress rehearsals is essential to the success of the show.

Backstage Logistics

Performers should arrive in full hair and makeup unless otherwise instructed for their first entrance. All actors are responsible for checking and Hand placing their remaining costumes backstage. All leads must arrive two hours before curtain for hair, make up, and for mic checks. All other actors should arrive 1-1/2 hours before ready for a vocal/stage warm up two hours before curtain. ALL UNNECESSARY VALUABLES (jewelry, cell phone and iPods, etc.) SHOULD BE LEFT AT HOME OR LOCKED UP FOR SAFE KEEPING. We will not be responsible for missing or stolen items (costumes and props included)

Please LABEL ALL OF YOUR ITEMS in an inconspicuous spot (taped) on each piece with your first initial and last name, and keep all of your outfits together in one garment (tote) bag (also labeled with your first initial and last name). Shoes, socks, tights, make up and accessories should also be in one bag (or in the same bag with outfits). Please keep all of your items together throughout rehearsal (as you change, hang up your old costume in your garment bag). All costumes and personal items must be taken home at the end of each rehearsal. Personal items that are not labeled with your name may be thrown away. Hang your personal clothes on your rack. Any missing items must be replaced or paid for; you will not be allowed to go on stage without your full costumes.

Please CLEAN UP EVERYTHING before you leave, and leave it looking like we were never there. It is your responsibility to hang up and care for all your costumes and props.

PERFORMANCES

Notes will be given to leads following each rehearsal and performance. All actors and crew are expected to attend notes session, write down notes given and apply them at the next rehearsal or performance. All actors will then assist in clean up, no one is to leave without notifying staff member.

Run Time

We estimate that this show will run very close to three hours with an intermission.

TICKET SALES/PUBLICITY

This is your show and it would be wonderful if every seat were filled at every performance. You can help to publicize the performances by distributing posters, sending invitations to friends and family via e-mail and/or Facebook, and otherwise talking up the show to family, classmates, teachers and friends.

Susan E. Wagner High School
Gary M. Giordano, Principal

Performing & Visual Arts Department

Paul Corn, Assistant Principal

Spring 2016 Musical Production of Guys & Dolls
Parent/Student Participation Contract Signature Page

THIS PAGE IS TO BE FILLED OUT BY THE STUDENT AND A PARENT/GUARDIAN AND BROUGHT TO THE FALCONS' NEST WITH YOUR \$30.00 ACTIVITY FEE. THIS PAPER WILL BE MARKED PAID AND YOU WILL THEN SUBMIT IT TO MR. CUTICK. PLEASE KEEP THE TEXT OF THE CONTRACT FOR YOUR REFERENCE.

PLEASE PRINT ALL INFORMATION

Student Information

Student's Name	Student's Cell Phone
OSIS Number	Student's Email
Grade	T-Shirt Size S M L XL (Circle one)
Other after school obligations (write neatly) and include days and hours. 1)	
2)	
3)	
4)	
<u>Student Signature & Declaration:</u> <i>I have read and understand my obligations as a participant in this production as outlined in this contract and what actions or events might lead to my removal from the production.</i>	

Parent Information

Parent/Guardian Name	Parent's Email Address	
Work Phone	Home Phone	Cell Phone
<u>Parent Signature & Declaration:</u> <i>I have read and understand my child's obligations as a participant in this production as outlined in this contract and what actions can lead to their possible removal from the production.</i>		